

BPAY Registration Form

The simple way to pay your payroll tax



Territory Revenue Office has extended its payroll tax payment options to include BPAY, the electronic bill payment service.

Payment by BPAY eliminates the need to lodge payroll tax returns except for the month of June in each year. All details are transmitted by a simple telephone call to your participating financial institution or by accessing its Internet banking facility. Payments can only be made from your savings or cheque account (credit card payments are not accepted).

Once you have registered with your financial institution for telephone or internet banking, and you have registered with the Commissioner to pay by BPAY, all you need to do is follow these simple steps:

1. Phone your participating financial institution's telephone banking service; or access its Internet banking site.
2. Follow the instructions and enter the Biller Code 49015 (which is specific to NT Taxes) and your Customer Reference Number (CRN). Your CRN consists of:
 - a series of three zeros;
 - the month and year of the return;
 - your payroll tax registration number; and
 - a unique three digit number (019) to facilitate identification of your payment through the BPAY payment system.

For example, if your payroll tax registration number is 123456, your customer reference number for July 2006 return would be:

0	0	0	0	7	0	6	1	2	3	4	5	6	0	1	9
Series of Zeros			Month / Year			Payroll Tax Registration Number						BPAY:XYbhJÜYf			

3. Nominate the account you wish to draw the funds from and the amount to be paid (include cents).
4. Take note of the receipt number. That's it, your payroll tax is paid.

For employers who have not already expressed an interest to pay their payroll tax by BPAY and who wish to register (fax / address details as below).

Name of Employer: _____

Payroll tax registration number: _____

Name of authorised person: _____

Signature of authorised person: _____

Date: _____

TERRITORY REVENUE OFFICE

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